

## What is a cookie?

Cookies are text files containing small amounts of information which are downloaded to your device when you visit a website. Cookies are then sent back to the originating website on each subsequent visit, or to another website that recognises that cookie. Cookies are useful because they allow a website to recognise a user's device.

You can find more information about cookies at:

- [www.allaboutcookies.org](http://www.allaboutcookies.org)
- [www.youronlinechoices.eu](http://www.youronlinechoices.eu)
- For a video about cookies visit [a look at cookies](#)

Cookies do lots of different jobs, like letting you navigate between pages efficiently, remembering your preferences, and generally improve the user experience. They can also help to ensure that adverts you see online are more relevant to you and your interests. The cookies used on this website have been categorised based on the categories found in the ICC UK Cookie guide.

### Category 1: strictly necessary cookies

These cookies are essential in order to enable you to move around the website and use its features, such as accessing any secure areas of the website which we may put in place.

### Category 2: performance cookies

These cookies collect information about how visitors use a website, for instance which pages visitors go to most often, and if they get error messages from web pages. These cookies don't collect information that identifies a visitor. All information these cookies collect is aggregated and therefore anonymous. It is only used to improve how a website works.

By using our website, you agree that we can place these type of cookies on your device.

### Category 3: functionality cookies

These cookies allow the website to remember choices you make (such as your user name, language or the region you are in) and provide enhanced, more personal features. For instance, a website may be able to provide you with local weather reports or traffic news by storing in a cookie the region in which you are currently located. These cookies can also be used to remember changes you have made to text size, fonts and other parts of web pages that you can customise. They may also be used to provide services you have asked for such as watching a video or commenting on a blog, news item or post. The information these cookies collect may be anonymised and they cannot track your browsing activity on other websites.

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### Category 4: targeting cookies or advertising cookies

These cookies are used to deliver adverts more relevant to you and your interests. They are also used to limit the number of times you see an advertisement as well as help measure the effectiveness of the advertising campaign. They are usually placed by advertising networks with the website operator's permission. They remember that you have visited a website and this information is shared with other organisations such as advertisers. Quite often targeting or advertising cookies will be linked to site functionality provided by the other organizations.

**PLEASE NOTE: York Groupwork Ltd currently do not utilise Category 4 Cookies, deliver adverts or allow advertising on its website.**

A list of all the cookies used on this website by category is set out below.

Cookie	Name	Purpose
York Groupwork	fontSize textOnly	These cookies are used to keep track of a users preferences to the appearance of text on the site. The cookies are created when a user wants to view the text in a larger format, or if they just want to view text without any website styling. These cookies are deleted when the web browser is closed.
York Groupwork	PHPSESSID	A session ID that is used when using the site. The Session cookie stores temporary details such as the current font size and colour scheme. This cookie is deleted when the web browser is closed.
Cookie Control	civicShowCookieIcon civicAllowCookies	These cookies are installed on a computer, only if the site visitor clicks on the Cookie Control tab, to allow the use of Cookies from this site. If installed, the Cookie Control warning is hidden.
Google Analytics	_utma _utmb _utmc _utmz	These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.